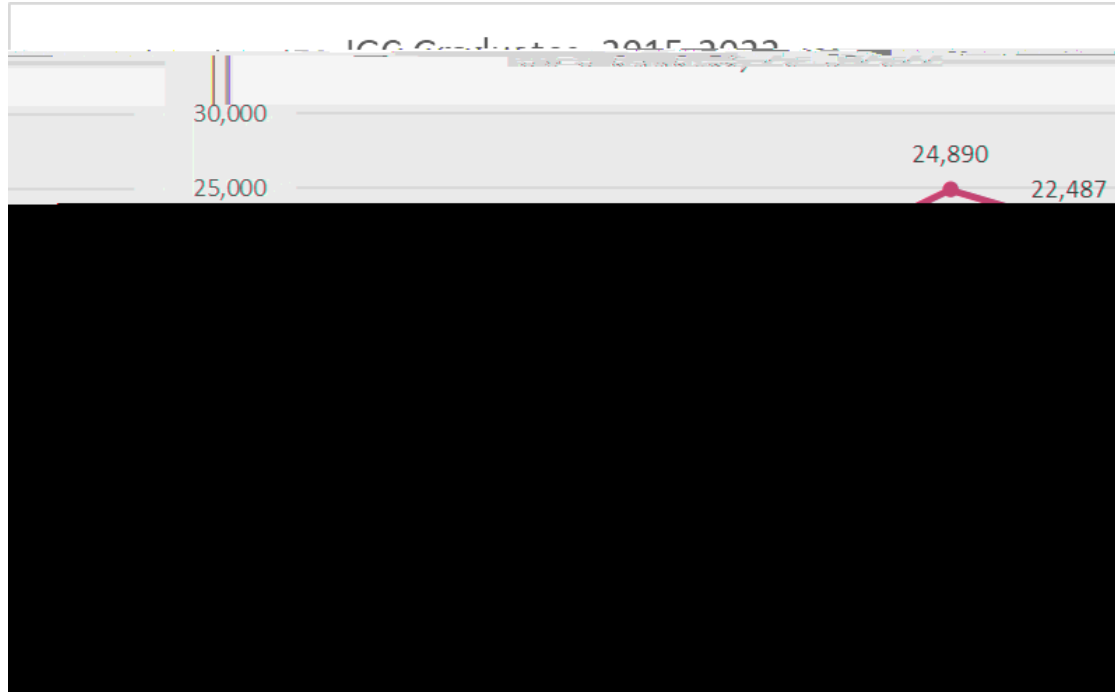




Individual Graduation Committees (IGC)

Statewide, IGC graduates have decreased in recent years



Source: TEA Annual Individual Graduation Committee Reports

Texas Education Code §39.003(a)(15), permits the commissioner to authorize a special investigation to be conducted when 10 percent or more of the students graduating in a particular school year from a particular high school campus are awarded a diploma based on the determination of an individual graduation committee.

If a campus is identified as not following IGC requirements and is graduating students who have not met graduation requirements, these data could also impact the state accountability system (TEC §39.003(a)(14)).



While IGC overall graduates are decreasing, 13% of LEAs had IGC rates of 10% or higher

In the review of self-



Compliance Review Findings



An [updated guidance document](#) and [FAQ](#) are now posted on the TEA website to provide additional support for school district implementation and documentation of IGCs. A recommended process outlines steps for timely completion of IGCs and to ensure IGCs are compliant with state law and rule.

Step-by-step instructions for conducting IGCs will--

- help with planning;
- ensure the local IGC process is compliant with state law and rule;
- provide recommended actions; and
- outline documentation that must be made available to the agency upon request.

To learn more about IGC implementation and documentation, review the To the Administrator addressed letter published on **February 15** and [register](#) to join a webinar on **March 7**.

Guidance for implementing IGCs

An [updated guidance document](#) provides additional support for school district implementation and documentation of IGCs. A recommended process outlines timely completion of IGCs and steps to

LEAs must maintain complete and accurate documentation for all IGCs

Documentation

All documentation related to IGCs should be kept at the local level. If issued a compliance review by TEA, the LEA will be asked to share this documentation and other relevant information with the agency.

The superintendent of each LEA must establish procedures for convening an IGC. These policies and procedures



Additional Information



For each student eligible for an IGC review, the committee must recommend additional requirements in order for the student to qualify to graduate (TEC §28.0258(f)). The IGC must require additional remediation and, for each EOC on which the student failed to perform satisfactorily, either

- completion of a project related to the subject area of the course that demonstrates proficiency in the subject area, or
- preparation of a portfolio of work samples in the subject area of the course, including work samples from the course that demonstrate proficiency in the subject area.

In accordance with TEC §28.0258(g), a student may submit previous coursework to satisfy the requirement for a project or portfolio.



IGC Determinations



The IGC must consider the following in determining whether a student is qualified to graduate (TEC §28.0258(h)):

- Recommendation of the student's teacher in each course for which the student failed to perform satisfactorily on an EOC exam
- Student's grade in each course for which the student failed to perform satisfactorily on an EOC exam
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LEAs must develop local policies and procedures to ensure appropriate implementation of the requirements related to IGCs. Additionally, an LEA should ensure the accurate documentation of student-level IGC

Step 3: Identify Eligible Students

LEAs must convene an IGC for each eligible student at the end of or after the student's 11th grade year. Districts and schools must annually identify any student who is eligible for an IGC.

Step 4: Plan and Conduct IGC Meeting

Determine logistics and other needs for IGC meetings to ensure they are conducted in a timely and efficient manner. Ensure the initial IGC meeting is scheduled to allow sufficient time for students to complete all assignments and meet all criteria required by the committee.

Step 5: Develop IGC Plan

The committee must develop a plan for each individual student based on data and information about the student's achievement in each related course, available resources, and other relevant factors.

Step 6: Facilitate Student Completion of IGC Plan

Provide resources and supports to students as they work to complete the required project(s) or portfolio(s).

A student may graduate and receive a high school diploma only if the student successfully completes all curriculum requirements for graduation and all requirements recommended by the IGC and the committee's



Additional IGC Resources

